

## Proposed Programme Board Meeting Schedule for 2020

*This document is submitted to the Program Board for decision.*

### 1 INTRODUCTION

For the past two years, the Programme Board has set approximate dates for its meetings for the following year at the September meeting of the previous year. It is proposed that this practice be continued for 2020, identifying specific dates to the extent possible.

### 2 CONSIDERATIONS

Dates of Programme Board meetings need to take account of the dates of Executive Committee meetings, the GEO Plenary, and key GEO events, which now include the GEO Symposium and the GEO Data Providers Workshop. Dates for Executive Committee meetings and the GEO-XVII Plenary have not yet been determined, but may be estimated based on recent practice. Dates for the GEO Data Providers Workshop (GEO Data Week 2019) are proposed in document PB-15.08. Dates for the 2020 GEO Symposium are proposed here in conjunction with the Programme Board meeting dates.

To the extent possible, it would also be ideal to avoid holding meetings on official holidays at the WMO as this will result in extra costs to the GEO Trust Fund. While these dates have yet to be officially announced, the expected dates of these holidays have been taken into account in preparing the recommendations. Further, it is also desirable to avoid overlap with other significant meetings of interest to Programme Board members. Programme Board members are requested to raise any such known overlaps during the discussion.

### 3 PROPOSED MEETING DATES

The following dates are proposed for the Programme Board meetings in 2020:

PB-16: 5-6 February (Wednesday and Thursday)

PB-17: ~~27-28 May~~ 15 and 19 June (~~Wednesday~~ Monday and ~~Thursday~~ Friday)

PB-18: 2-3 September (Wednesday and Thursday)

The proposed date for the 2020 GEO Symposium is ~~9-11~~ 16-18 June (Tuesday to Thursday).

The relationship of the proposed dates to other expected GEO meetings are presented in Annex A.

Meeting rooms are currently available at the WMO to allow for hosting of all of these meetings.

### 4 RECOMMENDATION

The Secretariat recommends that the Programme Board approve the proposed dates and these be communicated to the GEO community to facilitate planning of other events.

**ANNEX A – KEY GEO MEETING DATES IN 2020**

Week of	Event
Jan 1-3	
Jan 6-10	
Jan 13-17	
Jan 20-24	
Jan 27-31	
Feb 3-7	<b>PB-1 6, 5-6 February (proposed)</b>
Feb 10-14	
Feb 17-21	<b>GEO Data Week (proposed)</b>
Feb 24-28	
Mar 2-6	
Mar 9-13	
Mar 16-20	<b>ExCom 51 (expected)</b>
Mar 23-27	
Mar 30 - Apr 3	
Apr 6-10	
Apr 13-17	
Apr 20-24	
Apr 27 - May 1	
May 4-8	
May 11-15	
May 18-22	
May 25-29	<b>PB-17, 27-28 May (proposed)</b>
Jun 1-5	
Jun 8-12	<b>GEO Symposium, 9-11 June (proposed)</b> <b>GEO Symposium, 16-18 June (proposed) and PB-17 15 June and 19 June</b>
Jun 15-19	
Jun 22-26	
Jun 29 - Jul 3	
Jul 6-10	
Jul 13-17	<b>ExCom 52 (expected)</b>
Jul 20-24	
Jul 27-31	
Aug 3-7	
Aug 10-14	
Aug 17-21	
Aug 24-28	
Aug 31 - Sep 4	<b>PB-18, 2-3 September (proposed)</b>
Sep 7-11	
Sep 14-18	
Sep 21-25	
Sep 28 - Oct 2	
Oct 5-9	
Oct 12-16	
Oct 19-23	
Oct 26-30	<b>GEO-XVII Plenary (expected)</b>
Nov 2-6	
Nov 9-13	
Nov 16-20	
Nov 23-27	